



Application for Employment

D. Armstrong Contracting LLC (DAC) is an Equal Opportunity Educational Institution and EEO/Affirmative Action Employer committed to excellence through diversity. Employment offers are made on the basis of qualification and without regard to race, sex, national or ethnic origin, disability, age, veteran status, or sexual orientation.

PLEASE TYPE OR PRINT. Complete the entire application to the best of your ability. You may attach a resume, but you must still complete all questions; or your application may be deemed incomplete and may not be considered. Please fill out each field (don't just write "See Resume"). Applications with missing or invalid job numbers will not be considered for any position.

PERSONAL INFORMATION

FULL NAME: _____ DATE: _____
First Middle Last

ADDRESS: _____
Street Address Apt/Suite
City State Zip Code

E-MAIL: _____ PHONE: _____

SOCIAL SECURITY NUMBER (SSN): _____ - _____ - _____

Are you 18 years of age or older? [] YES [] NO If NO, what is your current age? _____

Marital Status? [] MARRIED [] SINGLE [] DICVORCED [] SEPERATED [] DOMESTIC PARTNER

Are you legally eligible to work in the United States? [] YES [] NO Are you a US Citizen? [] YES [] NO

Are you a Military Veteran? [] YES [] NO

Are you Disabled? [] YES [] NO If YES, please indicate disability(s): _____

Can you physically perform the daily requirements for manual labor? [] YES [] NO

If NO, please explain: _____

If required for position, do you have a valid Drivers License? [] YES [] NO DDL#: _____

Emergency Contact: _____ Phone: (_____) _____ - _____ Relation: _____

POSITION

POSITION APPLYING FOR: _____ DATE AVAILABLE TO START: _____

DESIRED PAY: \$ _____ [] HOUR [] SALARY EMPLOYMENT DESIRED: [] FULL-TIME [] PART-TIME [] TEMP

EDUCATION

NAME of SCHOOL LOCATION YEARS ATTENDED DEGREE RCVD MAJOR

High School/GED: _____

Other School: _____

College: _____

College: _____



Please list any other credentials /licenses/ professional affiliations, etc., applicable to the position being applied for:

SKILLS: Please list any technical, clerical, trade, or otherwise related skills relevant to this position. Include applicable computer systems and/or software of which you have working knowledge, and note your level of proficiency (basic, intermediate, or expert).

WORK EXPERIENCE

Please detail your entire work history beginning with your current or most recent employer. If you held more than one position within the same organization, detail each position separately (attach additional sheets if necessary). Omission of prior employment may be considered falsification of information. Please be prepared to explain any gaps in employment. Include full-time military or volunteer commitments. **DAC and/or it's affiliates reserve the right to contact all current and former employers for reference information.**

DATE MM/YYYY	NAME ADDRESS OF EMPLOYER	SALARY	POSITION / DUTIES	REASON FOR LEAVING
From:		\$		
To:		Per:		
Supervisors Name/Title:		Phone Number:		
From:		\$		
To:		Per:		
Supervisors Name/Title:		Phone Number:		
From:		\$		
To:		Per:		
Supervisors Name/Title:		Phone Number:		
From:		\$		
To:		Per:		
Supervisors Name/Title:		Phone Number:		

I certify that the information on this application and its supporting documents is accurate and complete. I understand and agree that failure to fully complete the form, or misrepresentation, or omission of facts, represents grounds for elimination from consideration for employment, or termination after employment, if discovered at a later date. I authorize DAC to investigate, without liability all statements contained in this application and supporting materials. I authorize references and former employers, without liability to make full response to any inquiries in connection with this application for reemployment. If requested, I agree to submit to a physical exam, criminal and credit background investigation, and/or screening for illegal substances upon conditional offer of employment. I understand that this document is NOT an offer of employment, and that an offer of employment, if tendered, does NOT constitute a contract for continued guaranteed employment. I understand that the staff employees of DAC serve at-will, and the employment relationship may be terminated at any time by either party for any or no reason, other than a reason prohibited by law. If employed, I will be required to furnish proof of eligibility to work in the United States, to file a state security questionnaire and state loyalty oath, and to comply with company and departmental regulations. I understand that DAC does NOT offer benefits. I understand that the first SIX (6) months of regular employment represent a provisional period, during which I would not be eligible to apply for transfer or promotion, and during which I may be terminated without right of appeal.

APPLICANT SIGNATURE: _____ **DATE:** _____